

ASHLEY HIGH SCHOOL

PAL Policy

This policy was adopted: April 2025

This policy will be reviewed: April 2026

**Lead Teacher: Vicki Banks**

**Ashley High School and 6th Form**

**Provider Access Policy**

**Introduction**

This policy statement sets out the school’s arrangements for managing the access of

providers to the school for the purpose of giving them information about the

provider’s education or training offer. This complies with the school’s legal

obligations under Section 42B of the Education Act 1997.

**Pupil entitlement**

All pupils in years 8 to 13 are entitled:

* to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
* to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
* to understand how to make applications for the full range of academic and technical courses.

**For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the ‘first key phase’ (year 8 to 9) and two encounters for pupils during the ‘second key phase’ (year 10 to 11). For pupils in the ‘third key phase’ (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.**

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

* share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
* explain what career routes those options could lead to
* provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
* answer questions from pupils.

**Meaningful provider encounters**

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the [Making it meaningful checklist.](https://resources.careersandenterprise.co.uk/resources/making-it-meaningful-benchmark-7)

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

**Previous providers**

We have invited the following providers from the local area to speak to our pupils during 2024/2025

* Riverside College
* Cronton 6th Form College
* ASK (Apprenticeships, Skills and Knowledge)
* Myerscough College
* JM Sports
* Halton Borough Council Supported Internship
* Keepmoat Construction
* PIP
* Halton Housing Trust
* Princes Trust

**Destinations of our pupils**

Last year our year 11 pupils moved to range of providers in the local area after school:

|  |  |
| --- | --- |
| Ashley 6th Form | 10 |
| Riverside College Level 3 Diploma in esports | 1 |
| Riverside College Level 2 Extended Certificate in IT Practitioners | 1 |
| Priestley College Level 3 course in Computer Games and Computer Science | 1 |
| Expanse College – Enterprise Pathway | 1 |
| Local Authority Commissioned Services | 2 |

Last year our 6th Form students moved to range of providers in the local area after school:

|  |  |
| --- | --- |
| Riverside College CRMZ Supported Learning Pathways Courses | 5 |
| Riverside College Entry Level Construction | 1 |
| Riverside College Level 2 Extended Certificate in Business | 1 |
| Riverside College Level 1 Introductory Diploma in Business | 1 |
| Employment in the Construction Industry | 1 |

**Management of provider access requests**

**Procedure**

A provider wishing to request access should contact Vicki Banks, CEIAG Co-ordinator by email at [VickiBanks@ashleyhighschool.co.uk](mailto:VickiBanks@ashleyhighschool.co.uk) or by telephone on 0151 424 4892

**Opportunities for access**

The school offers the six provider encounters required by law and a number of additional events, integrated into the school careers programme. **(See table below)**

We will offer providers an opportunity to come into school to speak to pupils or their parents or carers on request.

Please speak to our CEIAG Co-ordinator to identify the most suitable opportunity for you.

|  |  |  |  |
| --- | --- | --- | --- |
| Year Group | Autumn Term | Spring Term | Summer Term |
| Year 8 |  |  | Halton Housing Trust Apprenticeships included in  Guess My Job Day |
| Year 9 |  | Riverside College/Cronton 6th Form College Session “What is a college and what can I do there? |  |
| Year 10 |  | Afternoon Careers Fayre – students visit various stalls including Myerscough College, ASK Apprenticeship, HBC Supported Internship and Kings Trust |  |
| Year 11 | Riverside College/Cronton 6th Form Presentation during PHSCE Lessons | Liverpool John Moores University  KeepMoat Construction  Daresbury Labs  (Workshops as part of Careers Day)  Afternoon Careers Fayre – students visit various stalls including Myerscough College, ASK Apprenticeship, HBC Supported Internship and Kings Trust |  |
| Year 12/13 | Riverside College/Cronton 6th Form Refresher Presentation  Halton Borough Council Supported Internship Programme Presentation  Tasters arranged for individual students | Follow up visits to local colleges for taster sessions and/or tours | Follow up visits to colleges for taster sessions/tours |

**Premises and facilities**

The school will make classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the CEIAG Co-ordinator.

Meaningful online engagement is also an option and we are open to providers that are

able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the reception.

**Complaints**

Any complaints with regards to provider access can be raised following the school

complaints procedure or directly with The Careers & Enterprise Company via

[provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)

**Approval and review**

**Approved:** April 2024 by Governors at Curriculum and Standards Committee

**Next review:** 1st April 2026

**Signed:** Karl Ashton Chair of Governors

Diane Wilson Head teacher