

24<sup>th</sup> November 2021

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HEADTEACHER  
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**Virtual Parents' Evening Thursday 9<sup>th</sup> December - Online**



I would like to invite you to attend our Virtual Parents' Evening on Thursday 9<sup>th</sup> December from 2pm to 6.30pm. This is an important opportunity to speak with your child's teachers. Unfortunately given the current situation we are unable to meet face to face and therefore our plan is to meet via zoom. Meeting details will be sent nearer to the time.



Your child's autumn term report will be emailed to you on Friday 3<sup>rd</sup> December. If you would like us to send a paper copy home with your child please let us know.



If you would like to pick your child up at lunchtime on Thursday 9<sup>th</sup> December so that they are able to be with you for the meetings then please let us know. (Or give permission for independent travellers to make their own way home). Pupil's who are not being picked up early will make their way home as usual.



Our appointment booking system allows you to choose an appointment window and up to 3 teachers that you would like to speak with. You may also wish to see your child's form tutor. Meeting allocations will be approximately 8 minutes for each member of staff. If you intend on attending our Virtual Parents' Evening, please fill in the form below so that we are able to allocate slots. Slots are on a first come, first served basis and must be returned to us by FRIDAY 3<sup>RD</sup> DECEMBER 2021.



Child Name: \_\_\_\_\_



Would you like to meet with his/her form tutor: Yes/No

Up to 3 staff members names you would like to see:



1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_



Time slot you are available (please try to pick more than 1 if possible)

Time	Please tick
2pm-3pm	
3pm-4pm	
4pm-5pm	
5pm-6pm	
6pm-6.30pm	

